

**ST. JOSEPH'S SUNDAY SCHOOL
APPLICATION FORM FOR 2025 – 2026
(MASS AND CLASSES WILL START ON SUNDAY,
7 SEPTEMBER 2025)**

FOR ALL STUDENTS

LAST (FAMILY) NAME: MIDDLE NAME:

FIRST NAME: SEX:

DATE OF BIRTH (DD/MM/YY): PLACE OF BIRTH:

HOME ADDRESS:

..... TEL. NO: MOBILE NO:

E-MAIL ADDRESS:

DATE OF BAPTISM (DD/MM/YY):

BAPTISMAL NAME:

NAME AND FULL ADDRESS OF PLACE OF BAPTISM:

.....

DATE ADMITTED TO FIRST HOLY COMMUNION (if applicable) (DD/MM/YY):.....

DATE RECEIVED SACRAMENT OF CONFIRMATION (if applicable) (DD/MM/YY):.....

FATHER'S NAME:

MY FATHER IS/IS NOT A BAPTIZED CATHOLIC (delete as appropriate)

MOTHER'S NAME:

MY MOTHER IS/IS NOT A BAPTIZED CATHOLIC (delete as appropriate)

FOR CURRENT STUDENTS ONLY

CURRENT CLASS.

FOR NEW STUDENTS ONLY

ADDRESS OF SCHOOL/INSTITUTION:

.....

NAME OF LAST ATTENDED SCHOOL/INSTITUTION WHERE RELIGIOUS INSTRUCTION
WAS RECEIVED:

.....

NO. OF YEARS RECEIVED RELIGIOUS INSTRUCTION:

THIS FORM CONTINUES ON THE REVERSE SIDE

NB:

- (1) **ALL** applications are **SUBJECT TO THE APPROVAL** of the Parish Priest of St. Joseph's Sunday School, Rev Joseph TAN Lei Tao, SVD, whose decision shall be final.
- (2) **NEW STUDENTS** include past students of St. Joseph's Sunday School who discontinued their studies.
- (3) Please write in **LEGIBLE BLOCK LETTERS**.
- (4) Please complete and return this **FORM** together with **PHOTOCOPIES** of the Baptismal Certificate, First Holy Communion Certificate and Confirmation Certificate (if any) and a minimum contribution of \$300 per family with 1 child and \$50 for each additional child ("**the Contribution**") payable in cash or by "cash" cheque.

FOR THOSE BORN IN 2019 AND 2020 ONLY

- (5) Please attach **2 (TWO) RECENT AND IDENTICAL COLOUR PHOTOGRAPHS** of your child [size: 1" x 1½", Red/Blue background] with your child's name written on the back of both photographs.

PARENT'S DECLARATIONS

- I understand the contents of this form and that the information supplied above is true and correct to the best of our knowledge and belief.
- I am aware that any place offered to my child due to false information being provided may be withdrawn.
- I am aware of, and agree, that the Contribution is non-refundable and will be used to defray the expenses of running St. Joseph's Sunday School.
- I will ensure that my child attends all classes regularly and punctually.
- I understand that a record of my child's attendance will be kept and that my child may not be promoted to the next higher class or receive a sacrament if he or she fails, without permission from the class teacher, to attend all classes regularly and punctually.
- I will be solely responsible for the health, welfare and safety of my child.

THIS FORM WILL NOT BE ACCEPTED WITHOUT THE PARENT'S SIGNATURE REQUESTED PHOTOCOPIES, PHOTOGRAPHS (IF REQUIRED) AND THE CONTRIBUTION

For further enquiries, please contact Mrs. Pauline Heine at *heine@netvigator.com* or Mr Anthony Ismail at *santone.ismail@gmail.com*

Name of parent:

Signature of parent:

Date:

Personal Data Privacy Statement

The Catholic Diocese of Hong Kong (“**the Diocese**”), St. Joseph’s Church (including the Parish Priest and Assistant Parish Priests) and St. Joseph’s Sunday School (including the Sunday School teachers and administrators) (“we” or “us”), respect your legal rights to privacy when collecting, storing, using and transmitting personal data. This statement explains our personal data practices in compliance with the requirements of the Personal Data (Privacy) Ordinance (Cap. 486) of the Laws of the Hong Kong Special Administrative Region.

Purpose of collection

We will only access and use the personal data collected from you (including your name, your child's (children's) name, email, mobile, and correspondence address) for one or more of the following purposes:

1. To enrol your child (children) at St. Joseph’s Sunday School;
2. For the administration of St. Joseph’s Sunday School;
3. For the education in the Catholic faith of your child (children);
4. To answer your and your child (children)s’ inquiries;
5. To register you and your child (children) for activities of the Diocese, St. Joseph’s Church and St. Joseph’s Sunday School that you and your child (children) consent to participate in;
6. To keep you and your child (children) informed of events or activities related to the Catholic faith and teaching we believe may be of interest.

We will not use or disclose your personal data for any other purpose without first seeking your written consent, unless authorised or required by law. We will not publish or make known publicly to others any and all personal data provided to us such as health information, Hong Kong ID card, address or contact details in newsletters, email or phone inquiries, or bulletins without the written consent by you.

Data Security

We will take reasonable measures to keep secure the personal data which we hold and to protect it from any and all unauthorised disclosure and misuse.

Access to personal data

You have the right to opt out of any communication from us. We will only maintain your personal data if legally permitted to do so, after you have instructed us not to send information and communications to you. You have the right to request access to and correction of your personal data as provided in the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data and the right to correct any of the data that is inaccurate. Requests for access to and/or correction of your personal data relating to your application should be sent to Mrs. Pauline Heine at *heine@netvigator.com*

IMPORTANT NOTICE TO PARENTS AND STUDENTS

A warm welcome to St. Joseph's Sunday School and thank you for your support.

The 9:00 a.m. Mass at St. Joseph's Church at Garden Road and classes thereafter at St. Joseph's College at Kennedy Road for the school year 2025 – 2026 will start on Sunday, 7 September 2025.

Children must attend the Mass at St. Joseph's Church with their parents or guardians because the Mass is where the children receive tuition in the Catholic faith which is continued in class.

It is everyone's responsibility to see that the atmosphere in the Chapel is conducive to prayer, meditation and worship.

Parents are primarily responsible for teaching their children how to behave properly in the Chapel especially during Mass. After all, proper behaviour is founded on a respect for God, for others and for the parents and children themselves.

Registration for the school year 2025 – 2026 has begun.

Please complete the Application Forms and return them with the necessary documents and a minimum contribution of \$300 per family with 1 child and \$50 for each additional child. This contribution is non-refundable and will be used to defray the expenses of running St. Joseph's Sunday School.

The school calendar will be available at the beginning of the new school year.

Children must attend all classes regularly and punctually. Any request for permission for non or late attendance must be made by either parent in writing to the class teacher one week beforehand who has an absolute discretion to refuse such request. It is St. Joseph's Sunday School's policy to grant permission only in exceptional circumstances.

Poor attendance can result in postponing the reception of a sacrament.

Children who were in St. Joseph's Sunday School will be promoted to the next higher class.

Class	Criteria
Class 1	Children born in 2020
Class 2	Children born in 2019
First Holy Communion	Children born in 2018 or earlier who have had at least 1 year's formal religious education previously
Class 3	Children* born in 2017
Class 4	Children* born in 2016
Class 5	Children* born in 2015
Class 6	Children* born in 2014
Class 7	Children* born in 2013
Confirmation	Children* born in 2012 or earlier
Class 8 (Youth Group)	Children# born before 2011

NB:

- (i) * denotes children who have been admitted to First Holy Communion.
- (ii) # denotes children who have been admitted to First Holy Communion and who have received the Sacrament of Confirmation.
- (iii) If you require any information or have any queries, please contact either Mrs Pauline Heine at heine@netvigator.com or Mr Anthony Ismail at santone.ismail@gmail.com

St. Joseph's Sunday School Committee

June 2025